



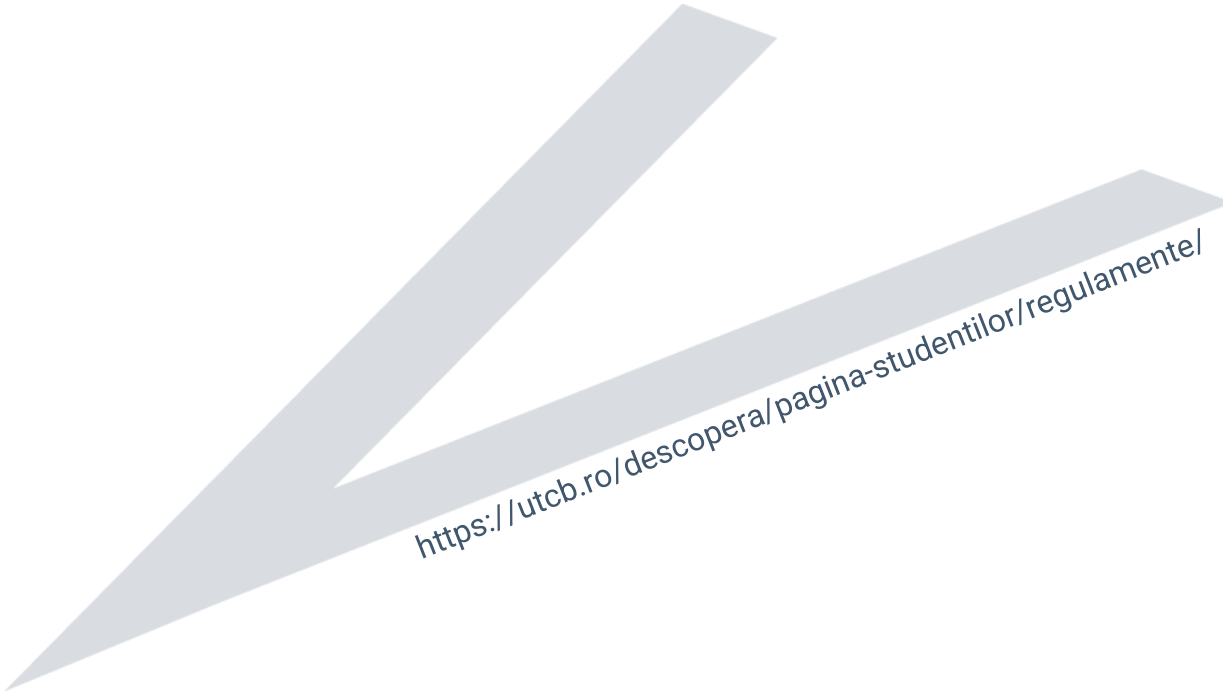
REGULATIONS ON THE AWARD OF SCHOLARSHIPS TO STUDENTS



Universitatea Tehnică
de Construcții București

clădim
educație

<https://utcb.ro>



<https://utcb.ro/descopera/pagina-studentilor/regulamente/>

Regulations on the Award of Scholarships to Students at the Technical University of Civil Engineering Bucharest

Approved

Annex 1 to Senate Resolution No. 7579/June 25, 2026

Chapter I General Provisions	1
<i>Article 1 (Introduction)</i>	<i>1</i>
<i>Article 2 (General Eligibility Criteria)</i>	<i>1</i>
<i>Article 3 (Allocation of the Scholarship Fund)</i>	<i>2</i>
Chapter II Administrative Responsibilities	4
<i>Article 4 (Scholarship Award Committee)</i>	<i>4</i>
<i>Article 5 (Lists of Scholarship Recipients)</i>	<i>5</i>
<i>Article 6 (Appeals of the Scholarship Award Committee's Decisions)</i>	<i>6</i>
Chapter III Types of Scholarships and Award Criteria	6
<i>Article 7 (Merit Scholarships)</i>	<i>6</i>
<i>Article 8 (Special Scholarships)</i>	<i>8</i>
<i>Article 9 (Private Scholarships)</i>	<i>9</i>
<i>Article 10 (Outgoing Mobility Scholarships)</i>	<i>10</i>
<i>Article 11 (Scholarships for Romanians Abroad)</i>	<i>11</i>
<i>Article 12 (Scholarships for Foreign Students Who Are Recipients of Romanian State Scholarships)</i>	<i>13</i>
<i>Article 13 (Social Scholarships)</i>	<i>15</i>
Chapter IV Final Provisions	18
<i>Article 14 (Payment of Scholarships)</i>	<i>18</i>
<i>Article 15 (Other Administrative Measures)</i>	<i>19</i>

Chapter I General Provisions

Article 1 (Introduction)

- (1) These regulations contain provisions for the awarding of scholarships to students enrolled at the Technical University of Civil Engineering Bucharest.
- (2) The provisions of these regulations are established by the University Senate, upon the recommendation of the Administrative Council, following consultation with student representatives, including the university's student organizations.
- (3) These regulations govern the process for awarding scholarships to students enrolled in short-term university programs, bachelor's degree programs, and master's degree programs.
- (4) At the Technical University of Civil Engineering Bucharest, scholarships are awarded based on academic performance, as a form of social assistance, or for extracurricular activities and volunteer work in support of the university community.
- (5) Funds for scholarships come from the state budget and are allocated to the university by the relevant ministry, within the limits of the budget allocated for this purpose, in proportion to the total number of students enrolled in full-time, tuition-free undergraduate and master's degree programs.
- (6) Scholarships fall into the following categories:
 - (a) merit-based scholarships:
 - merit-based scholarships 1 for exceptional academic achievements;
 - performance scholarships 2 for scientific achievements;
 - (b) special scholarships;
 - (c) private scholarships;
 - (d) outgoing mobility scholarships;
 - (e) scholarships for Romanians abroad;
 - (f) scholarships for international students who are recipients of Romanian state scholarships;
 - (g) social scholarships.
- (7) As an exception to (5), in cases clearly defined by the provisions of this regulation, special scholarships or private scholarships may be awarded from the university's own revenues.
- (8) For the purposes of this regulation, "faculty" refers to the entity responsible for organizing study programs. For the purposes of this regulation, the Department for Teacher Training is treated as a faculty for the study programs it organizes.

Article 2 (General Eligibility Criteria)

- (1) Scholarships are awarded only to students enrolled in full-time programs funded by the state budget.

- (2) As an exception to 0, private scholarships or special scholarships may also be awarded to students enrolled in full-time programs in tuition fee-paying seats.
- (3) Students who are simultaneously enrolled in two degree programs at different state higher education institutions may receive a scholarship from the state budget, but only at the institution where they are enrolled in a state-funded position, provided that the total number of years for which they receive the scholarship does not exceed the number of years of study specified as the duration of the degree program for which they are to receive the scholarship.
- (4) No category of scholarship funded by the state budget may be awarded to students who exceed the standard duration of study for the program they are enrolled in.
- (5) Students may receive scholarships funded from the state budget for a number of years equal to the standard duration of study for the type of program in which they are enrolled.
- (6) Graduates with a bachelor's degree who are pursuing a second major in state-funded programs or students who have re-enrolled may receive scholarships funded from the state budget, depending on the allocated funds, provided that the number of years during which they have received a scholarship does not exceed the standard duration of study for the program they are enrolled in.
- (7) A student may receive only one category of state-funded scholarship, namely the one for which they meet the eligibility requirements for the semester in which it is awarded. Exceptions are made for special scholarships and social scholarships granted under the conditions specified in these regulations.
- (8) The awarding of scholarships ceases on the date the student loses their student status or fails to meet the promotion criteria, as applicable, in accordance with the Regulations on the Organization of Academic Activities.
- (9) Scholarships are awarded exclusively for the duration of academic activities, which include lectures, seminars, labs, projects, practical activities, and exam sessions, in accordance with the academic calendar.

Article 3 (Allocation of the Scholarship Fund)

- (1) The scholarship fund is allocated by the Scholarship Award Committee.
- (2) The scholarship fund is allocated by breaking it down into:
 - (a) type of scholarship;
 - (b) faculties;
 - (c) degree programs;
 - (d) years of study;
 - (e) cohorts;
 - (f) semesters of study;
 - (g) calendar months.
- (3) Funds for merit-based scholarships, social scholarships, and special scholarships are allocated monthly to each faculty based on the ratio of the total number of

students enrolled in that faculty in the full-time program, in state-funded spots, to the total number of students in the same category at the university.

(4) The fund for social scholarships shall be set at a maximum of 30% of the funds allocated for scholarships from the state budget, in accordance with applicable legislation, as determined by the university senate.

(5) The fund for scholarships for Romanians abroad and scholarships for international students who are recipients of Romanian state scholarships is determined based on the specific allocations established by the relevant ministry.

(6) The fund for scholarships for outgoing mobility is determined based on the number of eligible students participating in outgoing study mobility programs under the university's inter-institutional agreements.

(7) The fund for special scholarships is established by the university's Administrative Council, based on proposals from the faculties, up to a maximum of 2% of the scholarship funds allocated from the state budget.

(8) The fund for private scholarships is determined based on the support agreements concluded with the university, effective as of the date of their signing.

(9) The fund for merit-based scholarships is established by deducting the following from the scholarship funds allocated from the state budget:

- (a) the fund for social scholarships;
- (b) the fund for scholarships for Romanians abroad and scholarships for foreign students who are recipients of Romanian state scholarships;
- (c) the fund for special scholarships;
- (d) the fund for outgoing mobility scholarships;
- (e) the fund for scholarships awarded to students in the Doctoral School.

with the exception of funds derived from the university's own revenues, in accordance with the provisions of these regulations.

(10) The number of full-time students exempt from tuition fees is reported by each faculty, at the request of the Scholarship Award Committee, within a maximum of 10 days from the start of each semester.

(11) Funds for merit-based scholarships, social scholarships, and special scholarships at the faculty level are distributed by degree program, academic year, and, where applicable, class cohort, in proportion to the number of students enrolled in full-time study in state-funded spots at that faculty.

(12) As an exception to (11), if a study program is offered at a faculty in multiple languages of instruction, the allocation of merit-based scholarships, social scholarships, and special scholarships may be based on the total number of students enrolled in those programs, at the request of the faculty organizing the study program.

(13) If, for a given study program, cohort, and academic year, the fund allocated for merit-based scholarships exceeds the total amount of scholarships available for eligible students, the difference is redistributed at the faculty level for the same type of scholarships.

Chapter II Administrative Responsibilities

(14) Based on the scholarship funds established for each type of scholarship, the amount of each scholarship is determined at the beginning of each semester by the university senate, upon the recommendation of the Administrative Council, in compliance with the minimum amount set by the relevant ministry.

(15) The following criteria are taken into account when determining the amount of scholarships:

(a) the amount of the social scholarship is determined based on the minimum amount proposed annually, by September 1, by the National Commission for the Financing of Higher Education (CNFIS), adopted by order of the relevant minister, rounded up to the nearest whole number;

(b) the amount of the merit-based scholarship is at least equal to the amount of the social scholarship;

(c) the amount of the special scholarship is equal to half the minimum amount of the merit-based scholarship, rounded up to the nearest whole number.

(16) If the number of approved applications for social scholarships does not justify the allocation of the entire social scholarship fund established in accordance with 0, the amount of the social scholarship is increased to distribute the entire available fund.

(17) If the number of valid applications for social scholarships exceeds the number of scholarships that can be awarded based on the amount and fund established in accordance with 0, the social scholarship fund may be supplemented by up to 20% of the initial amount, through a corresponding reduction in the performance scholarship fund.

(18) If the social scholarship fund supplemented in accordance with the provisions at (17) is insufficient to cover all valid applications for social scholarships, based on the amounts established in accordance with (15), (a), the following provisions apply:

(a) social scholarships awarded on medical grounds are granted in full;

(b) after reducing the social scholarship fund by lowering the amount of social scholarships awarded based on medical criteria, the available funds are distributed to students who have submitted valid applications, in ascending order of net income per family member, in accordance with the amounts established at (15), (a), until the funds are exhausted;

(c) Students who do not qualify for the available funding, according to the criteria at (b), do not receive a social scholarship.

Chapter II Administrative Responsibilities

Article 4 (Scholarship Award Committee)

(1) The Scholarship Award Committee is established by decision of the university rector and consists of the following members:

(a) the Vice Rector responsible for student affairs, serving as chair;

(b) the Chief Secretary of the university;

Chapter II Administrative Responsibilities

- (c) the Chief Administrative Officer;
 - (d) the legal counsel;
 - (e) one associate Dean from each faculty and the representative of the DPPD;
 - (f) student representatives from the UTCB Senate.
- (2) The chair of the committee is responsible for coordinating the committee's activities.
- (3) The Scholarship Committee has the following responsibilities:
- (a) determining the monthly scholarship fund;
 - (b) reviewing proposals for merit-based and special scholarships;
 - (c) assisting the Social Services Office in reviewing applications for social scholarships;
 - (d) allocating scholarship funds by degree program, academic year, and, where applicable, cohorts;
 - (e) notifying the faculty secretariats of the scholarship fund allocated by study program, academic year, and, where applicable, cohorts;
 - (f) verifying the lists of recipients for scholarship awards.

Article 5 (Nominal Lists Regarding The Awarding Of Scholarships)

- (1) The nominal lists regarding the awarding of social scholarships, for each scholarship category, are prepared by the Social Services Department and are signed by the chair of the Scholarship Award Committee, the chief administrative officer, and the head of the Social Services Department.
- (2) The lists of recipients for merit-based scholarships 1, for each scholarship category, are prepared for each study program at the faculty level and are signed by the chair of the Scholarship Award Committee, the Dean, and the Chief Secretary of the faculty organizing the study program, as well as one of the student representatives on the Scholarship Award Committee, designated by the students.
- (3) The lists of recipients for merit-based scholarships 2, special scholarships, and private scholarships are prepared by the university secretariat based on a decision by the Administrative Council and are signed by the chair of the Scholarship Award Committee, the Chief Secretary of the university, and one of the student representatives on the Scholarship Award Committee, as designated by the students.
- (4) The lists of recipients for scholarships for outgoing mobility are prepared by the Center for International Relations and are signed by the chair of the Scholarship Award Committee, the head of the Center for International Relations, and one of the student representatives on the Scholarship Award Committee, as designated by the students.
- (5) The lists of recipients for merit-based scholarships and social ed scholarships are posted by the faculty secretariats in the students' groups on the institutional Microsoft Teams platform. For other categories of scholarships, students nominated for a scholarship are notified individually by the entities responsible for compiling the lists.

Article 6 (Appealing the Decisions of the Scholarship Award Committee)

- (1) Any student may appeal the decision of the Scholarship Award Committee by sending an email from their institutional email address to the Dean of the faculty organizing the study program, within three business days of the publication of the lists of nominees.
- (2) The review and resolution of submitted appeals are handled by the Committee for the Review and Resolution of Appeals Regarding Scholarship Allocation.
- (3) The deadline for resolving appeals is 3 business days from the expiration of the deadline for submitting them.
- (4) Each appeal submitted is reviewed and resolved independently.
- (5) The decision of the Commission for the Review and Resolution of Appeals Regarding Scholarship Allocation is communicated via email to the institutional email address of the student who filed the appeal.
- (6) The decision of the Commission for the Review and Resolution of Appeals Regarding Scholarship Allocation is final.
- (7) The Commission for the Review and Resolution of Appeals Regarding Scholarship Allocation is established for each faculty by decision of the university Rector, with the following composition:
 - (a) the Vice-Rector responsible for assets, serving as chair;
 - (b) the Dean of the faculty organizing the study program;
 - (c) the student representative on the university's board of trustees.

Chapter III Types of Scholarships and Award Criteria

Article 7 (Merit-Based Scholarships)

- (1) Merit-based scholarships fall into the following categories:
 - (a) Merit-based Scholarship 1a – for students with an overall GPA from the previous academic year of 10. The scholarship is awarded for the first semester and may be renewed for the second semester only if the student also achieves a GPA of 10 at the end of the first semester of the current academic year.
 - (b) Merit-based Scholarship 1b – for students with a cumulative GPA higher than 9.50, limited to a maximum of 30% of the number of eligible students in the same academic year, major, and cohort.
 - (c) Merit-based Scholarship 1c – for students with a cumulative GPA greater than or equal to 8.00 and less than or equal to 9.50, as well as for those who, although their GPA is between 9.51 and 10, do not fall within the 30% cap specified at (b).
- (2) Students are eligible for the merit-based scholarship if, as of the date the lists are compiled, they have earned the total number of credits required by the curriculum, excluding elective courses. The number of credits is assessed based on the student's entire academic record, from enrollment through the semester in which the scholarship is awarded.

(3) By exception to 0, merit-based scholarships are not awarded to first-year students in their first semester, unless the Administrative Council decides otherwise prior to the admission session, establishing and communicating the award conditions in advance.

(4) By exception to 0, students who have no more than one failed assessment from the previous semester are also eligible for merit-based scholarship 1 in the second semester of each academic year.

(5) Merit-based scholarships 1 are awarded on a semester basis.

(6) Merit-based sholarships 1 are awarded to eligible students in descending order of their cumulative GPA:

(a) during exam session 1, for scholarships awarded in the second semester of the academic year;

or

(b) in the previous academic year; for scholarships awarded in the first semester of the academic year;

within the limits of the merit-based scholarship fund allocated for the degree program, academic year, and, where applicable, cohort.

(7) The overall grade point average is calculated as the arithmetic mean of the grades obtained by each student in all elective and required courses in the curriculum, for the period established in accordance with 0,(a) or(b) .

(8) For students eligible for a merit-based scholarship in accordance with the provisions at 0, in order to determine eligibility for the merit-based scholarship, a grade of 1 is assigned to any failed course in the calculation of the overall grade point average if such a grade is specified in the curriculum.

(9) Merit-based scholarships 2 may be awarded to students who achieve results in professional and scientific competitions for students, provided they meet the following eligibility criteria:

(a) the competition is national or international in scope, for stages in which participation by students from other Romanian universities or from abroad is open and unrestricted;

(b) the competition is public, open to all, and is transparently promoted for this purpose;

(c) the competition has a demonstrable regularity (recurring editions, consistent organization);

(d) the competition must be relevant to the fields of study offered by the university;

(e) the competition has at least 10 participants or participating teams in the phase for which the scholarships are proposed;

(f) the judging of the competition is independent and conducted by a neutral committee.

(10) Students are eligible for the merit-based scholarship 2 if, as of the date the lists are drawn up, they have earned the total number of credits required by the curriculum, excluding elective courses. The number of credits is assessed based on the student's

entire academic record, from enrollment through the semester in which the scholarship is awarded.

(11) As an exception to 0, students with no more than two failed assessments are also eligible for merit-based scholarship 2.

(12) The list of competitions for which the merit-based scholarship 2 may be awarded is approved by the university's Administrative Council, upon the recommendation of the Vice-Rector responsible for student affairs, within the first four weeks of the academic year in which these competitions are to take place. To this end, the faculties submit proposals for competitions to the Vice-Rector responsible for student activities within two weeks of the start of the academic year, demonstrating compliance with the criteria specified at 0 .

(13) Merit-based scholarships 2 are awarded to students who have won first, second, or third place.

(14) Merit-based scholarship 2 is awarded:

(a) annually, for the international phases of competitions, meaning that students approved for the merit-based scholarship 2 receive this scholarship for two consecutive semesters following the date of approval;

(b) on a semester basis, for the national phases of competitions, meaning that students approved for the merit-based scholarship 2 receive this scholarship for one semester following the date of approval;

(15) For a specific competition, the award of the merit-based scholarship 2 to a student or a team of students is made upon the recommendation of the faculty that submitted the proposal to include the competition in the approved list. To this end, the faculty submits to the Vice-Rector responsible for student affairs a written request accompanied by official/public documents demonstrating that one or more students have achieved the performance criteria specified at 0 .

(16) The university's Administrative Council approves the list of students receiving merit-based scholarship 2, within the limits of the funds available for this type of scholarship.

(17) Students who have achieved outstanding results in competitions organized or judged by spouses, in-laws, or relatives up to and including the third degree, as defined at 0, are not eligible for merit-based scholarship 2.

(18) In the case of team competitions, all students who participated in the competition as part of the same team have the same priority level for the award of the scholarship.

Article 8 (Special Scholarships)

(1) The list of students receiving a special scholarship is approved by the university's Administrative Council upon the recommendation of the Vice-Rector responsible for student affairs.

(2) The special scholarship is awarded annually, meaning that students approved for the special scholarship receive it for two consecutive semesters following the date of approval.

- (3) By exception to 0, special scholarships for first-year students are awarded only for the first semester.
- (4) First-year students and students in other years of study who met the graduation requirements at the end of the previous academic year are eligible for the special scholarship.
- (5) First-year students may receive the special scholarship based on their results from the admissions exam. To this end, students are ranked in descending order of their admission averages for each field of study, with special scholarships awarded to students with the highest averages, upon the recommendation of the faculties organizing the study programs, within the limits of the funds allocated for this type of scholarship.
- (6) Students in all years of study, except for the first year, may receive the special scholarship under the following conditions:
- (a) the special scholarship for scientific activity is awarded to students who demonstrate excellent academic performance and have achieved commendable results in scientific research, as evidenced by their status as authors or co-authors of scientific articles published in ISI (Institute for Scientific Information) and BDI (International Database) journals, in accordance with the CNFIS classification;
 - (b) The special scholarship for extracurricular and volunteer activities is awarded to students who are involved in initiatives that benefit the university and the academic community as a whole;
 - (c) The special scholarship for outstanding cultural, artistic, or athletic achievement is awarded to students who demonstrate excellent academic performance and have achieved commendable results in cultural, artistic, or athletic endeavors;
- (7) When determining a student's eligibility for special scholarships for scientific activity, scientific articles co-authored by the student with a spouse, in-law, or relative up to and including the third degree shall not be taken into account.
- (8) Proposals for the award of the special scholarship for scientific activity are made by the faculty organizing the study programs in which the student is enrolled, with the approval of the faculty council, upon the student's written request.
- (9) Proposals for the special scholarship for extracurricular and volunteer activities are submitted by representative student associations at the university level or by the vice-rector who coordinates student activities.
- (10) Proposals for the award of the special scholarship for cultural, artistic, or athletic activities are made by the faculty organizing the study programs in which the student is enrolled, with the approval of the faculty council, upon the student's written request.
- (11) As an exception to 0, the university's Administrative Council, depending on the specific temporary circumstances surrounding university operations, may establish other types of social scholarships along with their amounts.

Article 9 (Private Scholarships)

- (1) A private scholarship is financial aid for studies granted, under a contract, by a private legal entity or an individual to a recipient who may be, as the case may be, a

student, a doctoral candidate, or a participant in a postgraduate training program at an accredited institution of higher education, either in the country or abroad, in accordance with Law No. 376/2004 and Order No. 1759/2004, as subsequently amended and supplemented. Recipients of private scholarships may be students enrolled in bachelor's or master's degree programs.

(2) These scholarships may be awarded at the initiative of the university, the student, a business entity, or a legal or natural person. Scholarship recipients personally undertake to comply with the terms of the contract; the university cannot be held liable by any of the parties for partial or total failure to fulfill the terms of the contract.

(3) The amount of the private scholarship is established upon the conclusion of the contract between the parties and may be modified subsequently only by an addendum to the contract.

Article 10 (Outgoing Mobility Scholarships)

(1) The outgoing mobility scholarship is awarded, under the terms of these regulations, to students enrolled in full-time programs in state-funded places who have been selected for long-term outgoing mobility for study or internships.

(2) The outgoing mobility scholarship is a form of financial support provided by the university to supplement the Erasmus+ grant, the grant for a dual-degree mobility program, or another outgoing mobility grant awarded to the student, as applicable.

(3) Outgoing mobility scholarships are awarded through a competitive selection process, and the selection is conducted at the institutional level by the Center for International Relations, in accordance with the rules applicable to the respective mobility program.

(4) Upon completion of the selection process, the Center for International Relations compiles a list of students selected for long-term outgoing mobility for study or internships who are eligible for an outgoing mobility scholarship, in accordance with the general eligibility criteria set forth in these regulations.

(5) The list provided at 0 is signed by the Erasmus+ coordinator or, as the case may be, by the coordinator of the respective mobility program, as well as by the head of the Center for International Relations, and is forwarded to the secretariats of the faculties organizing the study programs in which the students are enrolled.

(6) The faculty secretariats verify the academic status and funding status of the students listed and forward the necessary information to the Social Services Office for the inclusion of the outgoing mobility grant in the record of awarded grants and for the processing of payments.

(7) The outgoing mobility scholarship precludes the awarding of other types of scholarships mentioned in these regulations during the period of mobility. Upon the student's return to the country, payment of the outgoing mobility scholarship ceases, and payment of any other type of scholarship for which the student was eligible prior to departure is reinstated.

(8) The International Relations Center forwards to the Social Services Office the list of eligible students, the selection minutes, and copies of the supporting documents

related to the outgoing mobility, including, where applicable, the travel authorization and the certificate of attendance issued by the partner institution.

(9) In order to coordinate the financial support provided to students participating in outgoing mobility programs, the Social Services Office provides the Center for International Relations with a list of students receiving social scholarships who are among those selected for outgoing mobility. The sole purpose of this communication is to identify students who, under the terms of the applicable mobility program, are eligible for additional support (top-up) provided through Erasmus+ or other outgoing mobility programs for students in disadvantaged or at-risk socioeconomic situations.

(10) The disclosure of the data specified at **Error! Reference source not found.** and 0 is carried out in compliance with legal provisions regarding the protection of personal data and only to the extent necessary for awarding the outgoing mobility grant or for determining eligibility for additional support related to outgoing mobility.

(11) The period of outgoing mobility for which the grant is calculated must correspond to the period certified by the partner institution. The monthly grant payment is made to the student's account based on the documents submitted by the International Relations Center and the information received from the faculty secretariat. Any discrepancies between the initially approved period and the actual mobility period certified by the partner institution are adjusted through the payment of the scholarship for the final month of mobility, after the student's return and submission of the attendance certificate.

Article 11 (Scholarships for Romanians Abroad)

(1) Romanians abroad may enroll in university programs—including a preparatory year in Romanian language, short-term studies, bachelor's, master's, residency, doctoral, and postdoctoral programs—in tuition-free spots with a monthly scholarship, or in tuition-free spots without a monthly stipend, provided they meet the following conditions, as applicable:

- (a) they have passed the admission exam organized by UTCB;
- (b) hold a letter of acceptance to the program, issued by the relevant department within the Ministry of Education;
- (c) submit original academic documents, as well as certified copies or translations thereof, in Romanian in accordance with the Regulations Governing the Admission Exam;
- (d) submit any other required documents;
- (e) hold a certificate of proficiency in the Romanian language, at a minimum level of B1, in accordance with the Common European Framework of Reference for Languages, issued by the pre-university educational institutions organizing the introductory course in Romanian; higher education institutions in Romania that have accredited the study program for the preparatory year in the Romanian language for foreign citizens, by the departments of Romanian language, literature, culture, and civilization at higher education institutions abroad, or by the Institute of the Romanian Language. Exempt from this requirement are Romanians abroad in the world who present Romanian academic documents (diplomas and certificates) or academic

records and school transcripts attesting to at least three consecutive years of study in Romanian;

(f) present a valid passport with an entry visa for the purpose of study, or a valid identification document permitting residence in Romania, as applicable;

(g) submit a sworn statement affirming that they have not previously received tuition-free enrollment, with a monthly scholarship or without a monthly scholarship, as applicable, for the same level of study.

(2) The financial conditions applicable to Romanians abroad admitted to tuition-free study programs with a monthly scholarship include the following benefits:

(a) tuition expenses, including those related to the preparatory year in Romanian;

(b) exemption from application processing fees during the admission process, enrollment fees, fees for Romanian language proficiency testing, fees for the doctoral admission colloquium, and fees for specific aptitude tests;

(c) accommodation expenses in student dormitories, within the limits of the subsidy established in accordance with the provisions of Article 149(8)(a) of the Higher Education Law No. 199/2023, as subsequently amended and supplemented;

(d) a monthly scholarship, within the limits of the approved number of places.

(3) The benefits provided for at 0 and 0 shall cease if students receiving scholarships:

(a) have not attended classes at the minimum percentage specified in the specific regulations of the institution of higher education;

(b) do not meet the minimum number of transferable credits (ECTS) applicable to Romanian citizens, required to pass the preparatory year in Romanian and, respectively, to advance to the next academic year;

(c) are expelled, in accordance with the higher education institution's own regulations;

(d) change their field of study for a bachelor's, master's, or doctoral degree;

(e) violate the obligations set forth in the academic contract signed by the student or the internal regulations of the institution of higher education;

(f) request this in writing;

(4) Romanian students from abroad who complete one year of study at a Romanian public higher education institution may have their financial status changed from "tuition-free, without a monthly scholarship" to "tuition-free, with a monthly scholarship" and vice versa, based on the overall grade point average (GPA) obtained in the previous academic year, subject to the number of spots allocated for the first year. The overall GPA is calculated in accordance with the Regulations on the Granting of Scholarships and Other Forms of Social Protection for Students, and for failed courses, the grades obtained are taken into account, as well as a grade of 1 for courses in which the student did not attend. Any change to the financial arrangements for Romanians abroad scholarship recipients shall be communicated to the Ministry of Education and Research, for the purpose of issuing a new letter of acceptance to the program.

(5) The amount of the scholarship for Romanians abroad, offered on the basis of a unilateral offer by the Romanian state, is at least equal to the minimum amount of the social scholarship. The conditions for funding recipients of scholarships and specialization internships are established by a Government decision.

(6) Decisions to suspend the monthly scholarship or to terminate the scholarship for Romanians abroad are made at the faculty administration level with the approval of the Administrative Council if the student has not taken any exams during the current exam session, and are subsequently communicated to the relevant ministry.

Article 12 (Scholarships for foreign students, recipients of Romanian State scholarships)

(1) Tuition-free study places with a scholarship, and tuition-free study places without a scholarship, are awarded:

(a) on a reciprocal basis, in accordance with the provisions of bilateral cooperation agreements in the field of education. These spots may also be allocated in the form of scholarship months;

(b) based on unilateral offers from the Romanian state, governed by specific regulatory acts;

(c) based on an offer from the Romanian state, in accordance with the legal provisions in force, upon the proposal of the Ministry of Foreign Affairs (MAE), depending on Romania's foreign policy interests;

(d) based on an offer by the Romanian state, in accordance with the legal provisions in force, upon the proposal of the Ministry of Economy, to promote economic or commercial cooperation initiatives;

(e) based on an offer from the Romanian state, in accordance with applicable laws, through the Ministry of Education and Research, for foreign citizens with good academic performance;

(f) members of the diplomatic personnel and family members of the diplomatic personnel accredited in Romania, based on a nomination by the diplomatic mission and a recommendation from the Ministry of Foreign Affairs;

(g) citizens who have applied for or been granted a form of protection in Romania, or stateless persons whose stay in Romania is officially recognized under the law, to complete the preparatory year in the Romanian language.

(2) Recipients of the study places provided for at 0 are granted the following benefits:

(a) exemption from payment of registration fees, application processing fees, fees for Romanian language proficiency testing, fees for the doctoral admission exam, and fees for specific aptitude tests;

(b) funding for tuition expenses for the preparatory year in Romanian;

(c) funding for tuition expenses for the actual studies, but not exceeding the duration of one academic cycle, corresponding to the program of study pursued;

(d) the awarding of a monthly scholarship to students enrolled in the preparatory year for the Romanian language;

- (e) the provision of a monthly scholarship for students enrolled in bachelor's, master's, doctoral, or postgraduate programs, including in the field of health, but for no longer than the duration of an academic cycle;
 - (f) funding of accommodation expenses in student dormitories through the budget of the relevant ministry, within the limits of the allocated subsidy;
 - (g) medical care in cases of medical and surgical emergencies and diseases with endemic or epidemic potential, in accordance with applicable domestic legislation;
 - (h) local public transportation—including surface, water, and underground transit—as well as domestic travel by car, train, and ship, under the same conditions as Romanian students, in accordance with legal provisions.
- (3) The benefits provided for at 0 and 0 are granted for the entire duration of studies, as follows:
- (a) for students enrolled in the preparatory year for the Romanian language, for the duration of that program;
 - (b) for students enrolled in bachelor's and master's degree programs, throughout the academic year and during statutory breaks, but not during the summer break. If students are required to remain on campus during the summer break for curricular activities or if there are specific legal provisions, the rights set forth in Article 19 shall remain in effect during the summer break as well;
 - (c) for doctoral students enrolled in full-time programs, throughout the entire calendar year;
 - (d) for an additional 30 days after the completion of undergraduate studies or postgraduate studies lasting at least one year.
- (4) The following categories of students are eligible to apply for these scholarships:
- (a) foreign nationals, except those in their final year, who have completed at least one year of study—excluding the preparatory year—in a full-time program at an accredited public institution of higher education and who have achieved a minimum GPA of 7.00
 - (b) foreign citizens who have graduated from a full-time undergraduate program in Romania, with an overall GPA of at least 7.00, and who are continuing their studies at an accredited state higher education institution.
- (5) Scholarships are awarded in descending order of grade point averages, with the top applicants from each university being selected, subject to the number of available grants and based on their ranking. Applicants selected in this manner become grant recipients by order of the relevant minister
- (6) If two candidates have the same grade point average, the tie will be broken based on the level of study, with priority given, in order, to candidates in doctoral, master's, and bachelor's degree programs.
- (7) Candidates selected in this manner become grant recipients by order of the Minister of National Education. The final results of the selection process will be communicated to higher education institutions and published on the official website of the relevant ministry.

(8) The amount of scholarships awarded to international students who are recipients of Romanian state scholarships is determined in accordance with current domestic legislation, as approved by the UTCB Senate upon the recommendation of the Administrative Council.

(9) For the preparatory year in Romanian, the scholarship amount is equivalent to that granted for undergraduate studies.

(10) The lei equivalent of the scholarship is updated annually, on a quarterly basis, at the euro exchange rate published by the National Bank of Romania for the last day of the previous month.

Article 13 (Social Scholarships)

(1) Social scholarships are intended to ensure minimum living conditions, facilitate access to, and retain in the public higher education system students from disadvantaged socioeconomic backgrounds, from disadvantaged families, and from foster care, so that they may complete the university programs in which they are enrolled.

(2) Social scholarships are awarded on an application basis, depending on the student's family's socioeconomic situation and academic performance criteria.

(3) Social scholarships may be combined with other types of scholarships established by these regulations only if the student meets the specific criteria set forth in this methodology for both categories of scholarships.

(4) Social scholarships are awarded for the duration of the degree program, until the student reaches the age of 35.

(5) Students enrolled in their first year and students enrolled in other years of study who met the academic criteria for passing at the end of the previous academic year, with the academic status of "passed," are eligible for a social scholarship. Students who have re-enrolled in the academic year or those on a leave of absence are not eligible for a social scholarship.

(6) Recipients of social scholarships may include:

(a) students who have lost one or both parents, students from single-parent families, or students from foster care who do not earn income exceeding the income threshold for receiving a social scholarship;

(b) students with tuberculosis who are registered with medical facilities during the course of antituberculosis treatment, insulin-dependent diabetes, malignant diseases, severe malabsorption syndromes, chronic kidney disease requiring dialysis, moderate or severe persistent bronchial asthma, grand mal epilepsy, congenital heart disease, chronic hepatitis with advanced fibrosis (stage F3 or F4), glaucoma, severe myopia, severe autoimmune diseases, rare diseases, autism spectrum disorders, severe hematological diseases requiring continuous treatment or frequent hospitalizations, bilateral deafness, cystic fibrosis, those infected with HIV or suffering from AIDS, and those with severe mobility impairments, regardless of the average income per family member;

(c) students whose family did not earn, in the 12 months prior to the start of the semester or academic year, an average monthly net income per family member greater than the minimum net base wage for the economy.

(7) The term “single-parent family” refers to a family consisting of a single parent and the dependent child or children, who are up to 18 years of age or up to 26 years of age for those enrolled in a form of education—full-time courses organized in accordance with the law—and who live and manage their household together.

(8) “Single parent” means a person who is in one of the following situations:

(a) is unmarried;

(b) is a widow;

(c) is divorced;

(d) whose spouse has been declared missing by a court order;

(e) whose spouse is in one of the situations provided for in Article 178(c) or (d) of Law No. 287/2009 on the Civil Code, as republished, with subsequent amendments and supplements.

(f) whose spouse is in pretrial detention for a period exceeding 30 days or is serving a custodial sentence and does not contribute to the children’s support;

(g) has been appointed guardian or has been entrusted with or placed in foster care with one or more children and is in one of the situations provided for in subparagraphs (a) through (f)

(9) Persons who live and manage a household together are those who cumulatively meet the following conditions:

(a) they live together in the same building/dwelling and/or, as applicable, have a common domicile or residence, as recorded in their identification documents;

(b) they contribute jointly to the acquisition or production of goods and to the income derived from their sale or to their consumption;

(10) The term “family” also includes the person or persons who care for the child during the absence of the parents or guardian, pursuant to Article 104 of Law No. 272/2004 on the Protection and Promotion of Children’s Rights, as republished, with subsequent amendments and supplements, and who live together with the children in their care.

(11) Students may also receive, upon request and based on supporting documentation, the following types of occasional social grants, regardless of whether the student also receives another type of grant:

(a) the occasional social assistance grant for clothing and footwear, which may be awarded to students who have lost one or both parents, students from single-parent families, students from foster care facilities, or students who are socioeconomically disadvantaged, whose family did not earn, in the 12 months prior to submitting the application for this type of scholarship, an average monthly net income per family member greater than 50% of the national minimum net wage. This type of scholarship may be awarded to the same student twice during an academic year;

(b) the scholarship for occasional maternity assistance, which is awarded to a student whose spouse has no income or an income not exceeding the national net minimum wage, consists of a scholarship for childbirth and postpartum care and a scholarship for purchasing clothing for the newborn and is granted only once during the academic year for each child born;

(c) the grant for occasional social assistance in the event of death may be awarded upon the death of a family member of the student. A family member is defined as a husband, wife, or child. In the event of the death of an unmarried student or a student married to a spouse who has no income, the grant is awarded to first-degree relatives or the legal successor once during the academic year.

(12) The student's family's average monthly net income is calculated until the student reaches the age of 26. When determining the average monthly net income per family member, all permanent net income earned by family members and subject to income tax is taken into account. Net income refers to the total amounts received or earned by the individual or by each family member, representing the amount obtained after applying the tax rate to the taxable income determined in accordance with Law No. 227/2015 on the Tax Code, as subsequently amended and supplemented.

(13) For students between the ages of 26 and 35, the average monthly net income will be calculated based solely on their personal income and that of the dependents in their care, such as children, a spouse, etc., in accordance with the applicable legal provisions.

(14) If Social Services staff or the faculty secretariat have suspicions regarding whether the conditions for awarding the social scholarship have been met, the Rector shall report the situation to local public authorities for the purpose of conducting a social investigation. UTCB staff do not conduct social investigations for the purpose of awarding social scholarships.

(15) As appropriate, the social scholarship may be granted or revoked following a request to that effect from public social assistance services and based on a social investigation report.

(16) Pursuant to Article 69(4) of Law No. 207/2015 on the Tax Procedure Code, as subsequently amended and supplemented, the verification of income declared by applicants is conducted by UTCB representatives from the Social Services Department, using the PatrimVen platform or by requesting from the central tax authority, within whose territorial jurisdiction the beneficiaries reside, for a document certifying the income declared by them.

(17) In order to be awarded social scholarships, students must submit the following supporting documents, based on which they will be classified into one of the types of scholarships offered:

(a) the applicant's request, accompanied by a sworn statement regarding the permanent net income earned by family members subject to income tax during the 12 months preceding the application, and consent to the processing of personal data to verify compliance with the scholarship award criteria;

(b) In cases where there are reasonable grounds for suspicion, the committee evaluating the application for the social scholarship may request that the student

Chapter IV Final Provisions

submit a social investigation report, prepared in accordance with legal provisions, which accurately reflects the family's situation. A social investigation is mandatory if no one in the student's family, including the student, has any income, or if at least one of the student's parents works or resides abroad;

(c) copies of the death certificate(s) of the parent(s), civil status documents, the court order maintaining detention, or the social investigation report in the case of missing parents, if applicable;

(d) a certificate from a specialist physician (Form A5), other than the family physician, describing the progression and clinical presentation of the student's medical condition that falls under the provisions of Article 59, or a certificate of disability classification.

(18) To verify compliance with the scholarship eligibility criteria, as specified at (b), the student's and, where applicable, their family members' handwritten consent is required regarding the processing of personal data for the purpose of verifying compliance with the scholarship eligibility criteria.

(19) Application review procedure

(a) At the beginning of each academic year, the schedule for submitting applications for social scholarships is posted.

(b) Students have approximately 7 days to complete and submit the relevant form online using the institutional account provided by the university (Microsoft Forms or another designated platform).

(c) The required documents for the social scholarship—or, as applicable, the medical documentation justifying the award of a medical scholarship—must be uploaded to the form.

(d) The Social Services Office reviews the applications within a maximum of 7 days after the submission period ends and publishes a preliminary list of scholarship applicants.

(e) For applications requiring clarification, students will receive notifications and will have up to 3 days to respond.

(f) After the deadline for clarifications expires—within a maximum of 7 days—the final list of recipients is posted, taking into account the available scholarship funds in accordance with these regulations.

(g) After the final lists are posted, students are required to submit in person to the Social Services Office all documents that were scanned and uploaded online, in their original form and signed by hand.

Chapter IV Final Provisions

Article 14 (Scholarship Payments)

(1) The dates on which scholarships are paid will be announced accordingly via public notice. In special cases, due to objective reasons, payment may be made at a different time, provided that students are notified in advance via a notice posted on the SCHOLARSHIPS bulletin board, which is the responsibility, in order, of the relevant

administrative offices and faculty committees. Scholarship payments are typically made via bank cards.

(2) The payment deadline for all types of scholarships awarded by UTCB is the 25th of the month, except for the first month of each semester. If the 25th falls on a non-working day, payment is made on the working day preceding that date.

Article 15 (Other Administrative Measures)

(1) Once the lists have been finalized, the committees responsible for awarding scholarships and other forms of financial aid to students—established at the faculty level—shall immediately post, in a visible location (a bulletin board marked “SCHOLARSHIPS,” faculty websites, or the university website), the names of scholarship recipients for the respective semester, broken down by scholarship category and year of study, in compliance with GDPR regulations.

(2) The final tables listing scholarship recipients, in the formats specified in the annexes to these regulations, shall be submitted to the relevant administrative offices (Rector’s Office, Social Services, Accounting) for the preparation of scholarship payment forms.

(3) A scholarship awarded to a student may be suspended for a limited period, upon the recommendation of the Deans’ offices, for serious breaches of academic discipline or failure to comply with university regulations. The suspension of the scholarship is approved by the Administrative Council. The student for whom this sanction is proposed will be invited to attend the Administrative Council meeting at which the scholarship suspension is discussed. If the student does not appear, the decision is made in their absence and will be communicated to them within 2 days of the meeting date by the Dean or department director. The decision of the Administrative Council is final. The scholarship may be suspended only for a period within the semester during which the student committed the misconduct that led to this measure.

(4) Sanctions will be enforced by the Social Services Office based on data received from the secretariats of the academic units. In certain special situations, the University Senate may consider and approve, within the limits of the law, the awarding of partial scholarships.

(5) University employees who facilitate the awarding of a scholarship based on fictitious documents will be subject to disciplinary, financial, or criminal sanctions, as appropriate.

(6) The Administrative Council may implement certain operational measures to amend certain provisions, which will subsequently be approved by the University Senate.

(7) These Regulations shall enter into force on the date of their approval by the University Senate

Annexes

Annex1: Allocation of Scholarship Funds by Faculty and Department

Academic Year _____

Date: _____

Semester _____

Year
Study program
Total number of state-funded students
Total number of eligible students
Total number of eligible students with a GPA higher than 8
Total monthly faculty budget
Monthly budget per study program
Social scholarships
Occasional social scholarships
Special scholarships
Merit-based scholarships
Verification

Scholarship Award Committee

Committee Chair

UTCB Chief Secretary

Student Representative

Annex 2 List of students eligible for merit-based scholarships for the _____ semester

Faculty

Degree Program

Lists for the Archives

Year of Study	Surname and name	GPA	Scholarship Category	Student ID number	Personal Identification Number	Remarks
1	2	3	4	5	6	7

Lists for Student Display

Year of Study	GPA	Scholarship Category	Student ID number	Remarks
1	3	4	5	7

Faculty Chief Secretary

Dean of the Faculty

Annex 3 List of students receiving scholarships, other than social scholarships, for the _____ semester

Faculty

Study Program

Lists for the Archives

Year of Study	Surname and Name	GPA	Scholarship Category	Student ID number	Personal Identification Number	Scholarship Category	Remarks
1	2	3	4	5	6	7	8

Lists for Student Display

Year of Study	GPA	Scholarship Category	Student ID number	Scholarship Category	Remarks
1	3	4	5	7	8

Faculty Chief Secretary

Dean of the Faculty

Annex 4 Application for a Social Scholarship

Surname and Name	<i>[surname and name]</i>										
Date of Birth	<i>[year]</i>			<i>[month]</i>			<i>[day]</i>				
Personal Identification Number	<i>[CNP]</i>										
Program of study	Level of study	Bachelor's						Master's			
	<i>[Study Program]</i>							<i>[Language of Instruction]</i>			
	Type of funding	state-funded				tuition		scholarship			
	Faculty								Year		
Contact Information	Email						Phone				

I kindly request approval for my application, for the 20.....-20..... academic year:

1	social scholarship for students who have lost one or both parents, students from single-parent families, or students from foster care who do not earn income exceeding the income limit for receiving a social scholarship;
2	social scholarships for students with medical conditions
3	scholarships for occasional financial assistance

*You may choose only one of the first three categories; additionally, students who qualify under the regulations may also select category 3.

To qualify for a social scholarship under categories 1 and 3, I declare all income earned by my family in the last 12 months:

No.	Details	Attached supporting document	Amounts (lei/month)
A.	Income earned: (total: $A=1+2+3+4+5+6$)		
1	Total net wages		
2	Pensions (including alimony)		
3	Government child benefits		
4	Other government assistance received		
5	Revenue from leased company-owned properties		
6	Income from agriculture		
7	Other taxable income		
B.	Total number of dependents (B), of which:		
1	Number of students		
2	Number of college students		
3	Number of preschoolers		
C.	Average net income per family member ($V_{(nm)} = A/B$)		

I. I acknowledge that the Technical University of Civil Engineering Bucharest transfers scholarships to personal bank accounts.

II. I hereby declare under my own responsibility that the information provided above is true and accurate, and I am aware that failure to declare income or making false declarations regarding income will result in the loss of student status, the repayment of the scholarship received, and legal consequences.

III. I acknowledge that failure to complete certain fields or providing incorrect information will result in the rejection of my application, and that any additional documents not specified in this application will not be considered.

IV. I hereby consent to the use and processing by the Technical University of Civil Engineering Bucharest of the following personal data: address, place of birth, CNP, date of birth, student ID series and number, phone number, and email address, for the purpose of carrying out all operations related to the payment of scholarships awarded by the Technical University of Civil Engineering Bucharest.

Date

Student's Signature

Annex 5 Student Declaration Regarding the Processing of Personal Data to Verify Compliance with Scholarship Award Criteria

Surname and Name	<i>[surname and name]</i>		
Date of Birth	<i>[year]</i>	<i>[month]</i>	<i>[day]</i>
Personal Identification Number	<i>[CNP]</i>		
Contact Information	Email	Phone	
Residence			

Under penalty of the Criminal Code regarding false statements, I hereby declare on my own responsibility that I have not received any income other than that declared in Annex 5.

I also request that my scholarship be paid, during the 20....–20... academic year, via bank transfer to the account opened at

Bank		Account Holder*	
IBAN			

*The account holder must be the student receiving the scholarship

I hereby consent to the use and processing of my personal data in accordance with Regulation (EU) 2016/679 of the European Parliament and of the Council of April 27, 2016, on the protection of natural persons with regard to the processing of personal data and on the free movement of such data by the National Agency for Fiscal Administration.

Date

Student's Signature

Annex 6 Declaration by the student's family members regarding the processing of personal data to verify compliance with the criteria for awarding scholarships

Surname and Name	<i>[surname and name]</i>		
Date of Birth	<i>[year]</i>	<i>[month]</i>	<i>[day]</i>
Personal Identification Number	<i>[CNP]</i>		
Residence			
as	<i>[parent, brother, sister, guardian]</i>		
for the student			

Under penalty of the Criminal Code regarding false statements, I hereby declare on my own responsibility that I have not received any income other than that declared in Annex 5.

I hereby consent to the use and processing of my personal data by the National Agency for Fiscal Administration, in accordance with Regulation (EU) 2016/679 of the European Parliament and of the Council of April 27, 2016, on the protection of natural persons with regard to the processing of personal data and on the free movement of such data.

Date

Signature

Annex 7 Student Declaration for Scholarships Other Than Social Scholarships

Surname and Name	<i>[surname and name]</i>				
Date of Birth	<i>[year]</i>	<i>[month]</i>	<i>[day]</i>		
Personal Identification Number	<i>[CNP]</i>				
Program of study	Level of study	Bachelor's		Master's	
	<i>[Study Program]</i>			<i>[Language of Instruction]</i>	
	Type of funding	state-funded		tuition	scholarship
	Faculty				Year
Contact Information	Email			Phone	

I hereby declare that I meet all the legal requirements to receive a scholarship

1		Merit-based 1a
2		Merit-based 1b
3		Merit-based 1c
4		Merit-based 2
5		Special
6		Mobility

and I accept this type of scholarship for the 20.....-20..... academic year

I also request that the scholarship be deposited, during the 20....–20... academic year, via bank transfer into the account opened at

Bank		Account Holder*	
IBAN			

*The account holder must be the student receiving the scholarship

I fully accept the contents of this declaration and confirm that all information is complete and accurate, subject to the applicable criminal and administrative penalties.

Date

Student's Signature

I, the undersigned (*surname*).....(*name*).....(*father's initial*).....

I hereby consent to the use and processing by the Technical University of Civil Engineering Bucharest of the following personal data: address, place of birth, CNP, date of birth, class, series, and number, phone number, and email address, for the purpose of carrying out all operations related to the payment of scholarships awarded by the Technical University of Civil Engineering Bucharest

Student's signature